

Information for labour market training (työvoimakoulutus) students

When you participate in a study programme financed by public employment services (TE-toimisto) your client status in TE-toimisto is "studying" (not "unemployed"). Please do not close your client file in TE-toimisto during your study programme.

The TE-toimisto employee who is responsible for your study programme will be your main contact person during your studies. He or she will also send information on your study situation to the organization that pays your unemployment benefit. The starting announcement will be sent within two weeks of you starting your studies.

You give feedback on your studies via AMIS if your studies are degree oriented and via OPAL if not.

Your school will let TE-toimisto know if you start apprenticeship training or paid work that lasts over two weeks. They will also inform TE-toimisto about your holiday periods.

The main goal of labour market training is always employment.

How to apply for unemployment benefit and refund of travel costs

If you have attended an admission event or aptitude test for labour market training you may apply for refund of your travel expenses from TE-toimisto. You should send your application within a month of the trip. Twelve euro will be deducted from the refund as client's own payment participation.

During your studies you apply for unemployment benefit from your own unemployment benefit fund or from the Social Insurance Institution (KELA). In your application, write "koulutuksessa" instead of "työtön" as your status.

The unemployment benefit can be increased for max 200 days of studying if your studies are included in your employment plan/integration plan/activation plan in TE-toimisto database. If you are a client with Pohjois-Savon TE-toimisto, this office will contact you for updating your plan. If you are a client in another TE-toimisto please contact your own TE-toimisto contact person.

10.5.2022

Kela/funds decide on the increase.

Students' rights

- free tuition and study materials
- tuition and guidance according to curriculum
- safe study environment
- recognition of skills and knowledge acquired prior to current study programme
- you will not be exempt from studies in such case but you can agree with teachers how to replace the lessons with other activity (such as on-the-job-training for example).

Students' obligations

- regular attendance (regulations governing the world of work)
- in case of illness contact your teacher/work supervisor as agreed. If you are ill for over 10 days you apply for sickness benefit from Kela
- you will lose your study place if you continuously neglect your studies, i.e. your studies do not advance as agreed in your individual study plan (HOKS)
- you will lose your study place if you are absent without leave for five days or longer
- changes in legislation 2.5.2022 affected the jobseekers' obligation to look for work. If your labour market training lasts less than one month your obligation to look for work is valid throughout the training. If your training lasts longer, your obligation to look for work starts one month before the training ends
- in cases of negligence or absence, the school will inform TE-toimisto. TE-toimisto will decide whether or not the student is expelled, based on hearing the student and the school.

The school will give students written instructions on their legal status as students.

The school will give students the name of the TE-toimisto contact person.

You can also be in touch by e-mailing

- tyovoimakoulutus@pohjois-savo@te-toimisto.fi.