

Me uskomme sinuun.

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COMPETENCE AND VOCATIONAL SKILLS MAPPING

Are you considering finding a new job, changing career,
or applying to an educational institution?

Do you feel like your competence and vocational skills could
use some development?

In this personal service, we map out your competence and skills so that you
can see how to use and develop them further. As a result of this assessment,
applying for a job or a study program, or finding other solutions becomes
easier.

Together we will discuss your options and we will help you find the best
tangible solution for your current situation.

CONTENT

This service is customised to the client and it takes place over 20
days at most. The first meeting is held face-to-face in your home
town.

After the first meeting, the assessment and counselling can be
continued over remote access or by telephone. Where
necessary, we ensure that you have all the remote access
equipment you need to continue the assessment.

MORE INFORMATION

Arffman, coach Kaisa Mansikka,
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You can also leave a contact request using the [Oma asiointi](#)
online service at www.te-palvelut.fi

Topics of discussion:

- job application documents
- job interview
- evaluation of competence and strengths
- self-assessment
- assignments and tests
- assessments carried out at a workplace, over 10 days at most when necessary
- analysis, reflection, and counselling discussions
- drafting a proposal for an employment plan

Competence mapping to be carried out at a workplace can
also take place in another municipality where there is a
suitable workplace that matches your professional field.

**The service and its content are always customised to
you and your personal needs.**

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