

‘Orientation group for fast employment - Nopeat työllistymisen orientaatiojakso’



Briefly: This 25-day orientation group training is aimed at non-Finnish speaking job seekers who aim at fast employment in Finland and who want to learn the Finnish basics. The target for this training is to find a suitable job for you. We will do active job search during this course and orientate you into Finnish work-life and society. Our trainer is here to help you, along with the rest of the group of 20 students. Our training language is English.

Training themes:

- **Employment and job seeking in Finland from A to Z**
 - o Variety of different occupations and info on employment opportunities
 - o My work history and skills at employer's service, what to offer?
 - o Latent job opportunities: how to find them?
 - o My cover letter and cv
 - o How to succeed in a job interview
 - o Entrepreneurship
- **Finnish basics work life, language, inter-personal skills and the frame work**
 - o Rules and regulations in work life, legislation, political order and taxation
 - o Being an active member of society and community
 - o Inter-personal skills, 'Finnish way' to interact and to be understood
 - o Finnish language basics

When? We have 2 identical groups: From Monday to Friday at 9 a.m.-3 p.m.

- 1) August 28th - September 29th 2017. Identification number **673712**
- 2) November 13th – December 18th 2017. Identification number **673713**

Where? Training takes place in Helsinki, address: Elimäenkatu 9A (street level), 00510 Helsinki.

How to apply? Please, apply via TE Services using the identification number of the training group.

Further information: Please contact Spring House, tel. 09 726 2800 or info@springhouse.fi