



**TE-palvelut**  
AN-tjänster | TE services  
TE Office Lapland

# APPLYING FOR STARTUP GRANT

**Startup grant is applied for from TE Office which will make a startup grant decision based on the application.**

The startup grant is applied for in periods of 6 months; each period with a separate application. The grant period is 6–12 months. An application for an extension of the startup grant must be sent to TE Office during the ongoing startup grant period.

Read more on founding a business and on the prerequisites of the startup grant in our **online services**:

- [www.suomi.fi/company](http://www.suomi.fi/company)
- <https://tyomarkkinatori.fi>

**OMA YRITYS-SUOMI**

## **My Enterprise Finland online service:**

You can easily and flexibly take care many things concerning founding a business ideas.

You can ask for more details about initiating business operations and applying for startup grant from the **My Enterprise Finland Telephone Service**.

We recommend startup entrepreneurs to visit the Yritys-Suomi website, where you can get a wide range of information about starting a company and regional services <https://www.suomi.fi/company/starting-a-business/planning-business-activities>.

## **Fill out and get the necessary attachments for the startup grant application**

- business plan
- profitability statement
- financing decision/loan promise, if external financing is necessary
- Pre-contract for renting office space, if Office space is needed
- Other permits or documents that are prerequisites for starting operations. Presenting these can also be set as an additional condition for a (positive) decision
- tax debt certificate (less than 3 months old) [www.vero.fi/verovelkatodistus](http://www.vero.fi/verovelkatodistus)
- TE Office will also check the credit information of the person applying for the startup grant

**Fill out the startup grant application online at <https://tyomarkkinatori.fi> → E-Services.**

**However, before you send in the startup grant application, contact the startup grant specialists at TE Office Lapland by telephone.**

TE Office Lapland offers new entrepreneurs who are starting out with the startup grant a free StarttiKoutsu specialist service. You can choose your own service provider. TE Office uses assessments from the StarttiKoutsu specialists when making the startup grant decision.

The StarttiKoutsu service can be used before starting the business and during the granted start-up period, when you have the opportunity to receive personal sparring for business operations.

The processing time of an application is approximately one month from the time when all necessary application documents have been delivered to TE Office.

**Full-time business operations cannot be started before the decision regarding the startup grant has been made.**

## **Startup grant specialists at TE Office Lapland**

- Merja Aikio-Paavola, tel. 0295 039 623
- Inga Savukoski, tel. 0295 039 565
- Minna Suominen, tel. 0295 039 668
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**Enterprise Finland Telephone Service**  
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