



TE-palvelut
tjänster | services

TE Office Lapland

te-palvelut.fi

APPLYING FOR STARTUP GRANT

Startup grant is applied for from TE Office which will make a startup grant decision based on the application.

If you are planning on starting full-time entrepreneurial activities and applying for the startup grant, follow these instructions.

The startup grant is applied for in periods of 6 months; each period with a separate application. The grant period is 6–12 months. An application for an extension of the startup grant must be sent to TE Office during the ongoing startup grant period.

Read more on founding a business and on the prerequisites of the startup grant in our **online services**:

- www.suomi.fi/yritykselle
- www.te-palvelut.fi

OMAYRITYS-SUOMI

Many things related to founding or running a business can be taken care of conveniently and flexibly in the **My Enterprise Finland online service**.

Read more about the free [entrepreneur training](#) for aspiring entrepreneurs on the TE Office Lapland website at www.te-palvelut.fi/lappi.

You can ask for more details about initiating business operations and applying for startup grant from the **My Enterprise Finland Telephone Service**.

We recommend startup entrepreneurs to visit the Yritys-Suomi website, where you can get a wide range of information about starting a company and regional services.

<https://www.suomi.fi/company/starting-a-business/planning-business-activities>

Fill out and get the necessary attachments for the startup grant application

- business plan
- profitability statement
- financing decision/loan promise, if external financing is necessary
- tax debt certificate (less than 3 months old) www.vero.fi/verovelkatodistus

- TE Office will also check the credit information of the person applying for the startup grant

Fill out the startup grant application online at www.te-palvelut.fi → E-Services.

The necessary application attachments can be saved as attachments to the electronic application (a maximum of 6 documents). Paper attachments can be posted to the registry at TE Office Lapland (P.O. Box 1000, 96101 Rovaniemi or kirjaamo.lappi@te-toimisto.fi).

However, before you send in the startup grant application, contact the startup grant specialists at TE Office Lapland by telephone.

TE Office Lapland offers new entrepreneurs who are starting out with the startup grant a free Start-Up Plus specialist service. You can select your specialist yourself. TE Office uses assessments from the Start-Up Plus specialists when making the startup grant decision.

The Start-Up Plus service can be utilised before you start your business operations as well as during the startup grant season when a potential application for an extension of the startup grant is being processed. We can also spar your business operations as the startup grant period is coming to an end.

The processing time of an application is approximately one month from the time when all necessary application documents have been delivered to TE Office.

Full-time business operations cannot be started before the decision regarding the startup grant has been made.

Startup grant specialists at TE Office Lapland	
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